



Bartow County Fire and Emergency Services

Plan Submittal Requirements

1. TO BE PROVIDED ON COVER SHEET OF ALL PLANS:
 - a. A statement in bold print reading: "Approved plans must be on the job site at all times."
 - b. A 4 ¾ Inch By 3 ¾ Inch, Bordered Box, Labeled "Fire Marshal Stamp Only" Placed At The Right Side Border.
 - c. Submittal Date
 - d. Project Name
 - e. Project Location (Street Address if Available)
 - f. Engineer/Architect's Name, Address and Contact Information (Phone Number, E-mail Address)
 - g. Property Owner's Name, Address & Contact Information
 - h. Engineer/Architect's Signed and Dated Stamp
 - i. Description of Project
 - j. Applicable Codes In A Dedicated Box.
 - k. A statement in bold print reading: Compliance with the 2018 International Fire Code 510 for Emergency Responder Radio Coverage shall be required. All associated cost related to this code section shall be at the owner's expense.
 - l. All sheets within the plan set shall be no less than 22" by 34". Prior approval will need to be granted for a smaller size sheets. Exemption: Preliminary and final plats.
2. ITEMS SPECIFIC TO BUILDING PLAN COVER SHEET IN ADDITION TO ITEMS MENTIONED ABOVE:
 - a. Occupancy Classification Per 2018 Life Safety Code and 2018 International Building Code
 - b. Building Area
 - c. Construction Type Per 2018 International Building Code
 - d. Occupancy Load With Calculations Per 2018 Life Safety Code with Georgia Amendments e. Fire Protection
3. ITEMS TO BE INCLUDED ON SITE PLAN:
 - a. Road Names
 - b. Fire Department Access Roads: Per 2018 International Fire Code and Georgia Amendments c. Scale
 - d. Building Footprint

- e. Distance To Closest Buildings
 - f. Fire Hydrant Water Line Showing Line Size
 - g. Two (2) Closest Fire Hydrants And Distance To Project
 - h. Fire Sprinkler Vault, FDC, and PIV Locations
 - i. Fire Sprinkler Water Main Showing Line Size
 - j. Drawing Legend and Abbreviation Description
 - k. Compass North
 - l. A statement in bold print reading: Compliance with the 2018 International Fire Code 3312.1 shall be required and completed before any building permits are issued.
4. ITEMS TO BE INCLUDED IN BUILDING PLANS:
- a. Life Safety Data Sheet To Include:
 - i. Floor Plan To Scale
 - ii. Emergency Lighting
 - iii. Exiting/Egress
 - iv. Fire Extinguisher Locations With Height AFF
 - v. Knox Box Location With Height AFF
 - vi. Grease Hood Location With Location of Manual Pull
 - vii. Fire Wall Location
 - viii. Fire Sprinkler Riser Location ix. Fire Annunciator Panel Location
 - x. Fire Alarm Device Locations
 - xi. Drawing Legend and Abbreviation Description
 - xii. Compass North
 - b. Life Safety Data Detail Sheet:
 - i. Fire Wall Detail With U.L. Listing Number
 - ii. Grease Hood And Duct Detail
 - iii. Emergency Generator Detail iv. ADA detail

Failure to provide the required items, pages, fees and complete submittal application will result in a rejection of the plans and necessitate correction and re-submittal resulting in additional fees.