

CARTERSVILLE-BARTOW
METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
SEPTEMBER 29, 2016 2:00

Attendees:

Lamont Kiser, Bartow Comm. Dev. Dir.	Randy Mannino, City of Cartersville
Tom Sills, CBMPO Transportation Planner	Tommy Sanders, City of Cartersville
Peter Olson, Bartow County	Megan Weiss, GDOT (by phone)
Brooke Whorton, Bartow Admin. Tech	James Stephens, City of Euharlee
Kevin McBurnett, Emerson (by phone)	

I. Welcome:

Policy Committee Chairman Peter Olson called the meeting to order.

II. Public Comment Period:

Policy Committee Chairman Peter Olson advised that there would be a Public Comment Period of ten minutes, however no one of the public had shown up to speak.

III. Approval of Minutes:

Policy Committee Chairman Peter Olson called for a motion of approval of the Policy Committee minutes from August 3, 2016. Randy Mannino made the motion, and James Stephens seconded the motion for approval. The vote was unanimous for approval.

IV. Draft UPWP FY 2017 Update:

Transportation Planner Tom Sills advised that the UPWP needed to go out for public comment, and that there were still questions concerning the Special Projects section. The TCC did not recommend changes at the previous TCC meeting, however the original UPWP needs to go out for public review and comment. Any changes will be brought to the Policy Committee on November 2, 2016.

Tommy Sanders had questions regarding where the \$30,000 in Special Projects would be allocated. Tom Sills suggested that other MPOs will leave this as a line item but without listing specific projects. This approach lets the MPO budget meet needs as they arise during the year. With the consensus of those present, the DRAFT FY 2017 CBMPO UPWP will be amended to reflect this approach.

Peter Olson called for a motion to approve the Draft UPWP FY 2017 for public review and comment. James Stephens made the motion, and Tommy Sanders seconded the motion. The motion was unanimous for approval.

V. Administrative Modifications to FY 2016-19 TIP:

Transportation Planner Tom Sills advised that administrative modifications to the TIP do not require a vote, however, he was asking for one this time in regards to changes for the Right-of-Way for Glade Road project and other minor changes because it was an action item at the previous TCC meeting. Mr. Sills went on to explain the procedures concerning changes that can be made to the TIP. These include Administrative Modifications and Amendments. Administrative Modifications do not change the scope and generally only change wording or include minor cost adjustments of two million dollars or less. Amendments are major changes that would include changes in concept or project termini, cost changes of more than two million dollars, and shifts of projects from the LRTP to the TIP or vice-versa. These major changes can be processed either by consultation with FHWA or may involve a more extensive process that requires an air quality conformity analysis by ARC.

Peter Olson called for a vote to approve the administrative modifications laid out in the September 16, 2016 memo from Tom Sills. Tommy Sanders made the motion, and James Stephens seconded the motion.

VI. Update on Transit Expansion Feasibility Study:

Transportation Planner Tom Sills advised that AECOM is the company that has been chosen to do the Transit Expansion Feasibility Study. They will help determine the County's transportation and transit needs and will participate with the CBMPO in having a public meeting on October 19, 2016 from 4-7 in the evening at the Clarence Brown Conference Center.

VII. Other Business:

None.

VIII. Project Updates:

Project updates include Bartow-Carver Road resurfacing project receiving its Notice to Proceed from GDOT and should be underway within the next 30 days and the Highway 20 widening project getting its road topping completed the week of September 19 and being on schedule for completion in November of 2016. Project updates are shown in red and are included with the minutes.

IX. Adjourn:

There being no further business, the meeting was adjourned by Chairman Peter Olson.