

CARTERSVILLE-BARTOW  
METROPOLITAN PLANNING ORGANIZATION  
POLICY COMMITTEE MEETING  
FEBRUARY 2, 2016 3:00 PM

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**Attendees:**

Lamont Kiser, Bartow County	Tom Sills, CBMPO Transportation Planner
Radney Simpson, GDOT	Kyle Mote, GDOT
Lane McMillan, Bartow County	Tom Caiafa, GDOT
Brooke Whorton, Bartow County	Sam Grove, City of Cartersville
Kevin McBurnett, City of Emerson	Kenneth Carson, Adairsville (by phone)

**I. Welcome:**

Transportation Planner Tom Sills called the meeting to order.

**II. Public Comment Period:**

Transportation Planner Tom Sills advised that there would be a Public Comment Period of ten minutes, however, no one of the public had shown up to speak.

**III. Approval of Minutes:**

Transportation Planner Tom Sills called for a motion of approval of the Joint TCC/Policy Committee minutes from December 2, 2015. Radney Simpson made the motion, and Sam Grove seconded the motion for approval. The vote was unanimous for approval of the Joint TCC/Policy Committee minutes from December 2, 2015.

**IV. Recommend CBMPO Long-Range Transportation Plan adoption:**

Transportation Planner Tom Sills spoke briefly about the Long-Range Transportation Plan (LRTP) and advised that it was ready for a vote for adoption. The LRTP had been through the required Public Review period, and the CBMPO had held two Public Information meetings regarding the plan. It had also been recommended for approval by the Technical Coordinating Committee.

Tom Sills asked for a vote to recommend the LRTP for adoption. Mayor Kenneth Carson made the motion for approval by phone, and Sam Grove seconded the motion. The vote for the adoption of the 2016-2040 LRTP was unanimous for approval.

**V. Recommend FY 2016-2019 Transportation Improvement Program for adoption:**

Transportation Planner Tom Sills advised that the Transportation Improvement Plan (TIP) was ready for a vote of approval for adoption. Mr. Sills advised that he had received some information regarding some changes that would require another 15 day public review period.

At this time, Transportation Planner Tom Sills asked for a provisional vote to adopt the Transportation Improvement Program. Sam Grove made the motion and Radney Simpson seconded the motion. The vote for adoption of the 2016-2019 Transportation Improvement Program with the understanding that it would be up for another 15 day public review period was unanimous for approval.

**VI. Recommend wording changes to CBMPO Public Participation Plan:**

Transportation Planner Tom Sills advised that the Federal Transit Administration (FTA) had asked that the CBMPO place specific language in the Public Participation Plan to include the following statements: 1) “The public involvement process for the Transportation Improvement Program (TIP) is used to satisfy the Georgia Department of Transportation public participation process for the Program of Projects (POP).” And 2) “Public notice of public involvement activities and time established for public review of comment on the Transportation Improvement Program (TIP) will satisfy Program of Projects (POP) requirements.” Mr. Sills advised that the recommended changes in the wording needed a vote for approval, and would be submitted to another 45 day public review period.

At this time, Transportation Planner Tom Sills asked for a vote for recommendation of wording changes to the CBMPO Public Participation Plan. Sam Grove made the motion for approval, and Lane McMillan seconded the motion. The vote for approving the recommendation of wording changes to the CBMPO Public Participation Plan with the understanding that it would be up for another 45 day public review period was unanimous.

**VII. Recommend MOA with Atlanta Regional Commission regarding portion of Atlanta Urbanized Area located within Bartow County:**

Transportation Planner Tom Sills advised that a vote to recommend the Memorandum of Agreement (MOA) with the Atlanta Regional Commission regarding the portion of Atlanta Urbanized Area located within Bartow County. This agreement says that the CBMPO is responsible for the area of Bartow County that lies within the Atlanta Urbanized Area. The TCC had made a recommendation for approval.

At this time, Tom Sills called for a vote of adoption. Radney Simpson made the motion, and Lane McMillan seconded the motion. The vote was unanimous for the adoption of the MOA with the Atlanta Regional Commission regarding the portion of Atlanta Urbanized Area located within Bartow County.

**VIII. Recommend Scope for Transit Expansion Feasibility Study:**

Transportation planner Tom Sills advised that it was time for the CBMPO to take on studies and look at items that the public felt was necessary. Mr. Sills said that he had been working with various groups such as the Allatoona Community Association and the Bartow Collaborative, and from these discussions the MPO added a transit expansion feasibility study to this year's work program. This project will require the use of consultants. Mr. Sills also said that the funds for hiring a consultant were set aside in the UPWP and were in the amount of approximately \$90,000.00. The TCC had recommended approval.

At this time, Transportation Planner Tom Sills asked for a vote for adoption of the Scope for Transit Expansion Feasibility Study. Sam Grove made the vote for approval, and Adairsville Mayor Kenneth Carson seconded the motion. The vote for adoption of the Scope for Transit Expansion Feasibility Study was unanimous for approval.

**IX. Recommend TIP Amendment Schedule:**

Tom Sills advised that the ARC was on schedule to not be ready for revisions until August 2016. At that time, the 2018-2021 TIP will have been adopted. The Air Quality Conformation report should also be ready by the proposed August 2016 date.

**X. Other Business:**

In other business, Transportation Planner advised that they needed to take a vote on adding an Intermodal representative from GDOT to the Technical Coordinating Committee. Radney Simpson made the motion for approval, and Sam Grove seconded the motion. The vote for adding a member of Intermodal GDOT was unanimous for approval.

**XI. Project Update:**

None.

**XII. Adjourn:**

There being no further business, Transportation Planner Tom Sills adjourned the meeting.