Attendees:

Wade Wilson, City of Cartersville  
Mark Cox, Bartow County  
Richard Osborne, City of Adairsville  
Brandon Johnson, Bartow County  
Megan Weiss, GDOT  
Tom Sills, CBMPO  
Joe Ciavarro, GDOT District Six  
Ellie Murillo, Bartow County  
James Swift, Daily Tribune

I. **Welcome:**
   After a late start due to technical difficulties, Wade Wilson called the virtual meeting to order.

II. **Public Comment Period:**
   The floor was opened for public comments, however, no one from the public wished to speak.

III. **Approval of Minutes:**
   A motion to approve the minutes from May 6, 2020 Joint TCC/PC meeting was made by Richard Osborne. After a second of the motion from Joe Ciavarro, the minutes were unanimously approved.

IV. **UPWP Draft – Special Projects section**
   Tom Sills discussed a change being made in the process of setting up Special Projects within the work program. In years past the CBMPO set aside substantial funding to assist local governments in getting special studies undertaken. In each case up to now, the requested amount exceeded the amount set aside. This required the MPO to apply for Statewide PL Funding in order to fund the projects. Every application made statewide to this source of funding has been funded. Therefore, there is no need to reserve large amounts of funds in this category of the local UPWP. We still need to set aside an element where projects are identified and list some funding associated with the element. This year we are reserving $2,000 for this element and re-allocating the remaining funds to other areas of the work program, primarily MPO Administration and Contract Administration. Other areas received additional funding too.

V. **TAP Application deadline July 31, 2020**
   Tom Sills made attendees aware of the summer deadline for making applications to the Transportation Alternatives Program. Potential projects were discussed. Mr. Sills asked those interested to follow up after this meeting.

VI. **Project Updates**
   Tom sills gave brief updates on all ongoing local, state and federal projects. All information can be found on MPO website.

VII. **Adjourn**
   There being no further business Mark Cox made a motion to end the meeting after a second from Brandon Johnson, the meeting was adjourned.