Attendants:

Pam Madison, Adairsville (Chair) remote  Lamont Kiser, Bartow County remote
Todd Heath, Emerson remote  Phil Peevy, GDOT Office of Planning
Tamara Christion, FHWA remote  Megan Weiss, GDOT Office of Planning
Joe Ciavarro, GDOT District Six  Joe Sutton, Bartow County
James Stephens, Euharlee  Joseph Davidson, NWGRC
James Swift, Daily Tribune  Tom Sills, CBMPO

I. Welcome:
Chair Pam Madison called the meeting to order. The meeting was physically located in the Commissioner’s Meeting Room on the main floor of the County Administration Building located at 135 W. Cherokee Avenue in Cartersville, Georgia.

II. Public Comment Period:
The floor was opened for public comments, however, no one from the public was present to speak.

III. Approval of Minutes:
A motion to approve the minutes from the September 19 TCC meeting was made by James Stephens. After a second of the motion from Lamont Kiser, the minutes were unanimously approved.

IV. *Final FY 2019 Unified Planning Work Program
Tom Sills, CBMPO Transportation Planner, presented the final UPWP. The document has undergone two periods for public review owing to the need to reflect changes in funding brought about by the approval of the two applications for PL funds to the state PL Funding Committee to proceed with the Cartersville Railroad Crossing feasibility study, additional funding for the LRTP, and other changes being submitted by GDOT Office of Planning staff. The second 30-day comment period does not expire until October 27 to allow further public review of the full document in its final form. At the recommendation of staff, a motion to recommend the Policy Committee approve the final version of the FY
19 UPWP, subject to the receipt of additional public comment, was made by James Stephens and seconded by Joe Sutton. The motion passed unanimously.

IV. Other Business

A. LRTP and TIP

1. Visioning/Scenario Planning Approach

Mr. Sills explained that several approaches to selecting transportation projects, performance measures and long-range transportation plan goals are in use nation-wide. One approach that is used by the Atlanta Regional Commission is called Scenario Planning. This approach involves measuring the impact upon various measures (like Economy, Employment, Housing, Travel Time, etc.) by any one of several scenarios. Rather than point to a single outcome this approach guides decisions by assessing the relative impacts upon a universe of criteria. FHWA and others are working on a template using this approach to assist smaller MPOs in taking advantage of this method called Vision Eval. Mr. Sills hopes to have a presentation on the method at next month’s meeting.

2. 4-Step Model Approach

Past modeling for the smaller MPOs in this state has relied largely upon the use of the 4-Step Gravity Model developed in the mid-1900s. In this approach, attractors of trips (like places of employment and education) were assumed to be fed by nearby residential areas. The model determines road traffic by assuming larger employment centers will naturally attract greater numbers of trips originating from nearby residential areas. Using this approach it generates a traffic count for road segments. Those segments which appear to carry more traffic than they are designed to accommodate then are highlighted and potential solutions are identified and reviewed during the plan development process.

B. Administrative Modifications

CBMPO staff had to amend the MPO planning documents to account for the required Congestion Mitigation/Air Quality performance report due in August. This did not impact any funding or the timing of any projects so this was done as an administrative modification to the CBMPO LRTP and TIP.

C. MPO Annual Certification Report

The CBMPO is required to undergo an annual compliance certification review. Staff met with FHWA and GDOT on the matter. A report is forthcoming.

V. Project Updates

A. Local Governments

1. FLAP Grant proposal – Gatewood Park campground

Bartow County submitted a FLAP grant application in the amount of $575,000 for the purpose of resurfacing the the roads and parking areas within Gatewood Park campground located off Bartow Beach Road.

2. SR 20 Interchange Lighting Study Progress
The County is working with Georgia Power to develop a cost estimate for the lighting of the SR 20/I-75 interchange.

3. PL funding requests
   As previously indicated these two studies received funding approval from the statewide PL Funding Committee. RFPs for the Railroad Crossing feasibility study and for the development of the LRTP/TIP will be developed once the PL contracts for these additional funds are in place. It is hoped to have the studies underway soon after the first of January.

4. Other Project reports
   a. PI 0012599 Glade Road
      The contract with Bartow Paving Company is being signed. We are awaiting Notice to Proceed from GDOT prior to beginning work on the project.

   b. 0015144 Cass-White Ph I
      C.W. Matthews is ready to begin work on the project. We are awaiting final environmental permitting from the Corps of Engineers and a gas easement from Aubrey Corporation prior to issuance of the Notice to Proceed.

   c. PI 0015145 Cass-White Road Ph II Concept
      A Concept Meeting for this project is expected before the end of the year.

   d. PI 0013532 LakePoint Parkway Extension
      Emerson reports that progress is being made on this project with utility placement now underway.

   e. PI 0007494 Douthit Ferry
      A revised Concept Report is being developed and the Traffic Report is currently under review.

B. State and Federal
   1. PI 621410 Old Alabama Road
      The GDOT Office of Planning has received cost estimates and other requested information from the Office of Program Delivery. The local government is meeting with the project engineers on October 29 to discuss staging plans and work to move the project forward.

   2. PI 0013238 Rome-Cartersville Development Corridor
      Discussions are on-going with Beaufilor regarding the termination of the corridor at Great Valley Parkway. Nothing further to report at this time.

VI. **StreetPlan software demonstration**
   Mr. Sills demonstrated the use of StreetPlan software to illustrate in layman terms what the various options for street design might be for a given roadway. The software is made available for free by a firm called MetroAnalytics. It allows the operator to lay out travel lanes, bike lanes, sidewalks, buffers, and other street features and get instantaneous
feedback as to whether the layout meets current urban street design standards as promulgated by ITE and NACTO. Mr. Sills demonstrated application of the software to Main Street/SR 113, Burnt Hickory, and Cass-White Phase II projects.

VII. Adjourn

With no further business to discuss, the meeting was adjourned by general acclamation.