I. **Welcome:**

Policy Committee Chairman Peter Olson called the meeting to order.

II. **Public Comment Period:**

Policy Committee Chairman Peter Olson advised that there would be a Public Comment Period of ten minutes, however no one of the public had shown up to speak.

III. **Approval of Minutes:**

Policy Committee Chairman Peter Olson called for a motion of approval of the Policy Committee minutes from November 1, 2017. Commissioner Steve Taylor made the motion, and Randy Mannino seconded the motion for approval. The vote was unanimous for approval.

IV. **Conformity Determination Report Update (with ARC):**

Transportation Planner Tom Sills advised that the MPO had needed to review the Conformity Determination Report based on ARC making some amendments. After reviewing the document, there were no changes to be made and there was no effect on the CBMPO’s projects.

At this time, Commissioner Steve Taylor made a motion to approve the Conformity Determination Report that had no changes for the CBMPO. Randy Mannino seconded the motion. The motion was unanimous for approval.
V. **UPWP Amendment to add CBMPO Self Certification as a product:**

Tom Sills briefly went over the need to add an annual Self Certification as a product in the UPWP. It is currently in draft form and would need to go through a public review period of 30 days. After the review period, it could be adopted at the May Policy Committee hearing.

Commissioner Steve Taylor made the motion to approve the draft amendment. Randy Mannino seconded the motion. The vote for approval of the draft amendment to add Self Certification to the UPWP was unanimous.

VI. **Work program discussion and orientation:**

Tom Sills spoke about the special projects portion of the UPWP. No project had been specifically chosen by the CBMPO, but options had been suggested for a pedestrian study in Adairsville, a North Tennessee corridor pedestrian study, or a bridge for railroad crossing in the city of Cartersville. Funds that are not used by MPOs in the state are put into a general pot for all MPOs, and application has to be made for these funds. The deadline is next week. The CBMPO has $60,000 to go towards Special Projects, with a 20% match by the County. Applying for these funds for projects does not obligate the City or County.

It was decided that the CBMPO would attempt to put in an application for these funds before the deadline for the railroad bridge study.

VII. **Other Business:**

Discussion was had concerning Commissioner Steve Taylor and Representative Jeff Lewis going to the State office and Washington D.C. to discuss the proposed delay of the Old Alabama Road project letting date from October 2018 to 2022 as a result of the lack of federal funding.

VIII. **Project Updates:**

Project updates are in the file and will be attached to the minutes.

IX. **Adjourn:**

There being no further business, the meeting was adjourned by Chairman Peter Olson.