

Bartow County, Georgia

Request for Qualifications and Proposals For Overhead Door Inspection Program

Bartow County will accept RFP's from qualified overhead door contractors to perform inspections of approximately 106 overhead doors on county buildings. RFP's must be submitted to the office of the Bartow County Commissioner, 135 W. Cherokee Avenue, Suite 251, Cartersville, Georgia 30120 no later than 3:00 p.m. on Tuesday March 27, 2017.

The project will consist of the inspection of overhead doors and mechanism and the associated manual or motorized systems to open and close the doors. County facilities with overhead doors include but may not be limited to 13 fire stations, recreation facilities, maintenance facilities, road and water department facilities and other miscellaneous County facilities as deemed necessary. The chosen contractor for the project will be required to complete an Inspection Report form as provided by the County on each door inspected. The inspection report should include the condition of the doors inspected and any maintenance or repairs deemed necessary. The contractor will work with and report directly to the County's Building Maintenance Director. Recommended repairs will be assessed by the Building Maintenance Director and a work order for any repairs deemed necessary will be issued on a case by case basis.

RFP packages, forms and instructions may be obtained by contacting Ms. Tracy Brown, Bartow County Purchasing Director, 105 North Bartow Street, Cartersville, Georgia 30120, 770-387-5088, brownt@bartowga.org. Questions relating to the RFP should be directed to Ms. Brown no later than 5:00 p.m., Monday, March 21, 2017. RFP's must be submitted in sealed envelopes and clearly marked on the outside of the envelope with the Contractor's name, the name of the project ("RFP-OVERHEAD DOOR INSPECTION") and the due date.

The successful proposer will be required to maintain \$1,000,000 Liability Insurance which will cover all damage claims from services performed by the Contractor, a certificate of which must be submitted to Owner prior to commencement of any work; maintain worker's compensation insurance for any employee who performs services for the Owner.

The contractor, in performing services, shall be an independent contractor and shall furnish, at its own expense, all workers, tools and equipment necessary to perform required services.

Contractor shall comply with all applicable Federal, County and City Statutes, Ordinances and Regulations and must comply with Executive Order No. 11246 as amended, entitled "Equal Employment Opportunity" and with the Copeland Anti-Kickback Act (18 USC 874) as supplemented in Department of Labor Regulations (29 CFR, Part 3).

Contractor must comply with all provisions of the "Georgia Security and Immigration Compliance Act" (O.C.G.A. § 13-10-91 and O.C.G.A. § 50-36-1) and the Immigration Reform and Control Act of 1986 (8 USC § 1621 (c)).

Payment will be made on a monthly basis in accordance with work performed. All work will be inspected and approved by the County Maintenance Director prior to payment. Additional charges for any work outside the identified services must be approved by the County Maintenance Director in writing prior to any such work being performed.

Bartow County reserves the right to reject any and all bids and to waive any and all technicalities or informalities pertaining to this bid.